



DOCTORAL STUDIES Erasmus+ KA107 – SELECTION PROCEDURE

Nominations of the students for the next academic year (2021-22) must be sent to the International Relations Office of the University of Almeria (sripro@ual.es) before May 15th, 2021. This deadline will give the student enough time to obtain a visa and to complete the registration procedures for incoming students at UAL.

As coordinator and manager of the funds granted in the Project, the University of Almeria, will supervise that the partner university follows a rigorous, transparent and fair selection procedure according to the requirements of the Erasmus+ programme.

Therefore, the Home University will be responsible for the selection procedure by opening a public call including the information about the financial terms of the grant, the minimum requirements for participation and the selection criteria:

- Duration of the mobility: from 3 to 5 months, previously agreed with the sending university, to be carried out before 31 July 2022.
- Requirements for the grant holders: to be enrolled in a Doctorate program at the Home University (partner country KA107), and to meet the language requirements of the host university.

Along with the application, candidates **must submit a pre-admission letter** issued by the Coordinator assigned in UAL for this mobility. With this letter the Coordinator commits to supervise the previously agreed Work Plan (Research Proposal) which will be completed at UAL once the applicant is selected.

The pre-admission letter will include the working language during the stay. The applicants must contact the International Relations Office of the University of Almeria (sripro@ual.es) and request the pre-admission letter.

- Conditions of the scholarship:

Travel allowance: the contribution to the travel expenses is based on the distance between the sending and the receiving institution.

Between 10 and 99 KM:	20 EUR per participant
Between 100 and 499 KM:	180 EUR per participant
Between 500 and 1999 KM:	275 EUR per participant
Between 2000 and 2999 KM:	360 EUR per participant
Between 3000 and 3999 KM:	530 EUR per participant
Between 4000 and 7999 KM:	820 EUR per participant
8000 KM or more:	1500 EUR per participant



Individual support: The European Union sets the allowance according to the standard of living of the host country and taking into account the total number of days of the mobility. Spain is in Group 2 in the EU classification and a total amount is 850 euros per month for student mobility.

The Home University will send the nomination of the student to UAL along with **the letter of pre-admission**.

Selection criteria:

The Home University shall take into consideration at least the following criteria:

- ❖ Academic records from the most recent qualifying programme leading to the admission to doctoral studies.
- ❖ Language requirements, Spanish or English.
- ❖ Work Plan (Research Plan) to be carried out during the stay: along with the application the student shall submit a Work Plan (performed during the stay) approved by the Director of the thesis (in English or Spanish) in the Home University, and also approved by the Coordinator in UAL. These previous contacts will facilitate the subsequent admission to the University of Almeria.

The Home University will be responsible for selecting the student and will send the nomination together with the following documents (evidences of the selection procedure required by the European Commission):

- ❖ Link to the public call which should contain information about the Erasmus+ programme, the conditions of the grant, the requirements, the scale of assessment and the details about the selection procedure.
- ❖ List of applicants, the list of the participants who met the minimum requirements, the list of selected participants and the reserve.
- ❖ Minutes of the Selection Committee signed by all the members, indicating the scale of assessment that has been set in order to select the grant holder.
- ❖ The pre-admission letter signed by the Coordinator in UAL.

For more detailed information about the selection procedure consult the document “Guidelines for selection”.